**CONFIRMATION LETTER**

This is to confirm that the student ***NAME, SURNAME*** (DATE OF BIRTH: dd/mm/yyyy), a student of “Alexandru Ioan Cuza” University of Iași, Romania, has been accepted **as a trainee** at the *ORGANISATION / ENTERPRISE (department)*, *City*, *COUNTRY*.

**Planned period of the physical mobility from host country**:

**from** [day/month/year] **……/……/20……** **to** [day/month/year] **……/……/20……**

**Planned period(s) of the virtual mobility** (if applicable):

**from** [day/month/year] **……/……/20……** **to** [day/month/year] **……/……/20……**

Main tasks and the competences / skills to be acquired by the trainee during his / her placement period:

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| --- | --- |
| **Main tasks** | **Competences / skills to be acquired** |
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| Mentor | Position |  | will act as the supervisor for the student at our organisation / enterprise. |
| Name / s |  |
| Last name / s |  |
| Email |  |
| Phone |  |
|  |
| The organisation will cover students insurance/s (for the whole placement period): |
| Accident on work insurance |  Yes  |  No |
| Liability insurance  |  Yes  |  No |
| Health insurance |  Yes  |  No |
| Other  |  Yes (please specify: )  |  No |

**SIGNED ON BEHALF OF THE HOST ORGANIZATION / ENTERPRISE**

*Full name:*

*Position:*

*Signature and stamp:*

*Place and date:*

*Phone:*

*Fax:*

*Email:*