

RULES AND REGULATIONS
of The Doctoral School
of the
Faculty of Philosophy and Social-Political Sciences
of the Alexandru Ioan Cuza University of Iasi

Prologue

The institutional regulation of organizing and developing university doctoral studies programs at the “Alexandru Ioan Cuza” University of Iasi (“AICUI”), as an institution authorized to organize university doctoral studies (“UDS-AICUI”), is based on the National Education Law nr. 1/2011, with its subsequent modifications and additions (which we will call the “Law”), The Code of University Doctoral Studies (“Code”), approved by GD nr. 681/2011 and on the „Alexandru Ioan Cuza” University of Iasi Charter („Charter”).

I. Regulations regarding the acceptance of new doctoral tutor members as well as regulations regarding the conditions in which a doctoral tutor may lose his position as member of the Doctoral School.

1. The new thesis directors of the Faculty of Philosophy and Social Political Sciences, fulfilling the legal requirements will be accepted following a request to the Doctoral School Council (DSC).
2. In order for new thesis directors from outside the Faculty to be elected, the secret and equal vote of the absolute majority of the Doctoral School Members is required, besides the fulfillment of legal conditions.
3. The membership of the Doctoral School can be revoked when the member no longer fulfills the legal requirements. The decision will be taken in the DSC and will be communicated to the person concerned.

II. Mechanisms of decision concerning the opportunities, structure and contents of the university advanced studies.

1. The decisions will be taken by DSC as a result of consultations of the thesis directors and the debates on the propositions that have been made. Propositions will be validated by voting.

III. Procedures of changing a certain student's thesis director and conflict mediation procedures.

1. The change of a student's thesis director can be made as a result of a motivated request from the student, in addition to which a written justification of both tutors is required: one from the director who intended to take over the thesis directory and the other one who had coordinated the thesis so far. All three documents, the request and the justifications of the doctoral tutors, will be submitted to DSC for analysis.

IV. Conditions to discontinuing and/or prolonging the doctoral program.

1. The program of the Doctoral School can be interrupted in the event of illnesses imposing the impossibility of continuing a normal activity attested by medical documents.
2. The female doctoral students benefiting from a maternity leave can discontinue the doctoral studies for the duration of the leave. During the child's growth period, according to the law, the father can also benefit from a discontinuing of the studies (based on a paternity leave).
3. To this, the force majeure cases, attested by documents, can be added.
4. The discontinuing or prolonging the period of doctoral studies cannot exceed two years.
5. The duration of the doctoral program is of 3 years. It can be prolonged for a period of 1-2 years in exceptional cases, at the nomination of the thesis director, with the approval of the DSC and of the AICUI Senate, within available funds.

V. Ways of preventing scientific research fraud, including plagiarism.

1. The committees for guidance and examination of the students activity must be composed of three members associated to the thesis director, Ph.D. required, who must verify the student's dissertations and thesis in order to prevent fraud and ensure its quality.
2. The doctoral student must, according to the laws and ethical demands, assume by means of a written declaration the fact that the dissertations and the thesis are not a result of a fraud or plagiarism.
3. At the request of the thesis director, the doctoral student is bound to provide the sources he used on paper or electronic support.

VI. Regulations concerning the ensuring of access to research resources.

1. The Doctoral School will support the students' access to libraries, laboratories, institutions, authorities and organisms able to provide the necessary data for a thesis, within the law.
2. The Doctoral School will offer recommendations for documentation travels abroad, for studies financing programs and the necessary logistics for a inter university mobility.

VII. Regulations concerning the frequency obligations of the doctoral students.

1. Participation to the courses of the Doctoral School is mandatory.
2. The thesis directors will establish at least once a month meetings with the doctoral students in order to asses the evolution of the studying program.
3. The doctoral students are required to obey the decisions of the department managers of the Doctoral School and of the Faculty regarding the studying activity.

VIII. Regulations concerning the size of the thesis.

1. In order for the thesis to be read in an optimal time without losing the opportunity of a complex expose of its contents, the minimum of pages accepted is of 190 pages of text and 200 pages with the related bibliography, and for the maximum limit – 250 pages, bibliography included.

IX. Regulations concerning the fee of the members of the committee for the public dissertation of the thesis.

1. The thesis director, with the external referents, are in charge of submitting the payment documents to the administrator in chief of the Faculty.

X. Regulations concerning the structure of the guidance committee, the reports committee and thesis ante- dissertation committee.

1. The committees will be proposed by the thesis director as a result of consulting the doctoral student and approved by open vote of the DSC.

XI. Regulations concerning the structure of the Committee for the public dissertation of the doctoral thesis.

1. The committee for the public dissertation will be proposed by the scientific director, approved by the Faculty Dean and the Director of the Doctoral School. At least one external referent must be a part of the *Consortium Universitaria*.

XII. The organization of monitoring of the doctoral students and their administrative activities.

1. The database monitoring the fulfillment of the doctoral students' obligations is the charge of the Doctoral School secretariat.

XIII. Terms of expulsion.

1. The exceeding of the maximum legal time limit, i.e. 7 years, for delivering the thesis automatically leads to the expulsion of the student from the Doctoral School.
2. The lack of fulfillment of their tasks throughout the first three years of doctoral studies by the doctoral students can lead to their expulsion from the Doctoral School based on a report of the thesis director who has the duty to specify the reasons for his request. The report will be analyzed by the Doctoral School Committee which will make the decisions regarding the expulsion of students having not fulfilled their contractual obligations.

XIV. Organization of the admittance contest.

1. The admittance will be organized according to the current Methodology for the vacancies put up by each thesis director. A doctoral tutor cannot have more than 10 doctoral students at one time.

XV. The written and/or oral tests, evaluation and selection criteria for the admittance to the Doctoral School.

1. The subjects and bibliography related to the tests are proposed by the thesis directors with vacancies, validated by the Doctoral School Committee.
2. The admittance consists of calculating the arithmetical mean of three grades:
 - written test grade;
 - interview grade;
 - the arithmetical mean from dissertation exam.

The criterion for differentiation in the case of equal means is given by the graduation exam mean.

XVI. Internal rules for professional ethics.

1. The doctoral student is the author of the thesis and assumes his responsibility in written form for the correctness of the data and information presented in his thesis.