

DISCIPLINE CHART

NAME OF DISCIPLINE				Management of Public Institutions (MPI)				CODE:	
ACADEMIC DEGREE (L-BA/M-MA/D-Ph.D.) and YEAR OF STUDY (1, 2, 3, 4)				M-2	Semester	2	DISCIPLINE STATUS (OB-compulsory/OP-optional/F-elective)		OB
NO. OF HOURS PER WEEK				TOTAL NO. OF HOURS PER SEMESTER	TOTAL NO. OF HOURS OF INDIVIDUAL ACTIVITY*	NO. OF CREDITS	TYPE OF ASSESSMENT M- mixed		TEACHING LANGUAGE ROMANIAN
C	S	L	Pr.	56	119	7			
2	2								

COURSE COORDINATOR	TEACHING AND SCIENTIFIC QUALIFICATION, FIRST NAME, LAST NAME		DEPARTMENT
	PH.D., ASSOCIATED TEACHING STAFF, SEBASTIAN URIESI		Political Science, International Relations and European Studies

SEMINAR/PRACTICAL COURSE COORDINATOR	TEACHING AND SCIENTIFIC QUALIFICATION, FIRST NAME, LAST NAME		DEPARTMENT
	PH.D., ASSOCIATED TEACHING STAFF, SEBASTIAN URIESI		Political Science, International Relations and European Studies

PREVIOUSLY COMPLETED DISCIPLINES	Management, Communication.
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OBJECTIVES*	<p>General objective:</p> <ul style="list-style-type: none"> ▪ Understanding of concepts and processes of public institution management and their application in various practical situations. <p>Specific objectives: Upon successful completion of this discipline, students will be able to:</p> <ul style="list-style-type: none"> ▪ Explain MPI concepts ▪ Describe MPI processes ▪ Use specific MPI tools ▪ Analyse MPI activities ▪ Solve critical MPI issues
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SPECIFIC SKILLS GAINED

PROFESSIONAL SKILLS**	<ul style="list-style-type: none"> ▪ Knowledge of MPI concepts and theories; ▪ Using specialised knowledge to identify, describe and explain organizational processes, situations and phenomena in public institutions; ▪ Using concepts, theories, methods, techniques and management tools to solve problems in public institutions; ▪ Preparing MPI working tools; ▪ Assessing MPI practices; ▪ Knowledge of the methods and tools used to assess performance of a public institution.
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TRANSVERSAL SKILLS	<ul style="list-style-type: none"> ▪ Self-presentation, presentation in public, teamwork. ▪ Using MPI working tools in other types of organizations, with the necessary adjustments (private organisations, NGO). ▪ Integrating MPI conceptual aspects to personal and professional perspective.
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COURSE CONTENT	
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	<ul style="list-style-type: none"> ▪ Motivation and incentivisation in public institutions; ▪ Motivating and demotivating factors. 	
	Seminar 12: <ul style="list-style-type: none"> ▪ Management and leadership; ▪ Leadership in public institutions; ▪ Manager-Leader-Entrepreneur exercise. 	2
	Seminar 13: <ul style="list-style-type: none"> ▪ Conflict management; ▪ Set of rules for managing conflicts; ▪ The role of communication in preventing conflict situations; ▪ Assertiveness and its role in conflict prevention and management. 	2
	Seminar 14: <ul style="list-style-type: none"> ▪ Brief recap; ▪ Overview of MPI seminars; ▪ Q&A session. 	2
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METHODOLOGICAL MILESTONES***	Courses and seminars include presentations and questions to students. PowerPoint presentations, case studies, exercises, explanations, examples, debates, critical analysis and open discussions are also used.	

EVALUATION	Methods	a. Continuous evaluation (EVP) b. Final evaluation – exam (EXM)
	Forms	a. Continuous evaluation (EVP) Share in the final grade formula: 50% Presentation of team project. b. Final evaluation – exam (EXM) Share in the final grade formula: 50% Exam – Classic topics.
	Share of evaluation forms in the final grade formula	a. Continuous evaluation (EVP) → 50% b. Final evaluation – exam (EXM) → 50%. To complete the study of a discipline, the grade obtained for the team project and exam must be at least 5.
	Minimum performance standards ****	Practical demonstration of acquiring MPI basic knowledge and key-concepts. Practical demonstration of acquiring basic skills necessary to identify, describe and analyse MPI processes. Practical demonstration of acquiring basic skills necessary to use specific MPI tools and their use in solving MPI-related issues.

* Objectives are set depending on the professional skills rating scale for the study program

** At descriptor level

*** Teaching strategy, materials, resources

**** In relation to the skills mentioned at the "Objectives" or "Minimum Performance Standards" sections in the 1L/1M rating scale, as the case may be

Date of filling in
December 2016

Signature of Course Coordinator

Signature of Seminar Coordinator

Date of approval at department level

Signature of the Head of Department