"Alexandru Ioan Cuza" University of Iași Faculty of Philosophy and **Social-Political Sciences** Department of Political Science, International Relations and European Studies Field of study: Political Science

DISCIPLINE CHART

NAN DISC	/IE CIPLIN	Е	OF	Management of Public Institutions (MPI)						Code:	:	
ACADEMIC DEGREE (L-BA/M- MA/D-Ph.D.) and YEAR OF STUDY (1, 2, 3, 4)			M-2	Semester	2 DISCIPLINE STATUS (OB-compulsory/OP-optional/F- elective)			OB				
NO. OF HOURS PER WEEK		TOTAL NO. OF HOURS PER SEMESTER	OF IND	TAL NO. HOURS IVIDUAL TIVITY*	NO. OF CREDITS		TYPE OF ASSESSMENT M- mixed		TEACH LANGU	JAGE		
С	S	L	Pr.									
2	2			56		119	7					

Course	TEACHING AND SCIENTIFIC QUALIFICATION, FIRST NAME, LAST NAME	DEPARTMENT
COORDINATOR	PH.D., ASSOCIATED TEACHING STAFF, SEBASTIAN URIESI	Political Science, International Relations and European Studies

SEMINAR/PRAC	LAST NAME	DEPARTMENT
TICAL COURSE COORDINATOR	PH.D., ASSOCIATED TEACHING STAFF, SEBASTIAN URIESI	Political Science, International Relations and European Studies

PREVIOUSLY COMPLETED	Management, Communication.
DISCHLINES	

OBJECTIVES*	 General objective: Understanding of concepts and processes of public institution management and their application in various practical situations. Specific objectives: Upon successful completion of this discipline, students will be able to: Explain MPI concepts Describe MPI processes Use specific MPI tools Analyse MPI activities Solve critical MPI issues
	SPECIFIC SKILLS GAINED
PROFESSIONAL SKILLS**	 Knowledge of MPI concepts and theories; Using specialised knowledge to identify, describe and explain organizational processes, situations and phenomena in public institutions; Using concepts, theories, methods, techniques and management tools to solve problems in public institutions; Preparing MPI working tools; Assessing MPI practices; Knowledge of the methods and tools used to assess performance of a public institution.
TRANSVERSAL SKILLS	 Self-presentation, presentation in public, teamwork. Using MPI working tools in other types of organizations, with the necessary adjustments (private organisations, NGO). Integrating MPI conceptual aspects to personal and professional perspective.
COURSE CONTENT	

I. Presentations, analyses: Mundamentals of management I. 2. Presentations, analyses: Mission, objectives and strategies I. 3. Presentations, analyses: Mission, objectives and strategies I. 4. Presentations, analyses: Mission and management organizational structures I. 6. Presentations, analyses: Advantage and the public system I. 7. Presentations, analyses: Chargination and management in the public system I. 7. Presentations, analyses: Molivation at work I. 9. Presentations, analyses: Leadership in public institutions I. 10. Communication in the management of public institutions I. 11. Conflict management I. 12. Managerial control I. 13. Presentations, analyses: Management userviciilor publice, Tehnopress Publishing House 2009; A. Androniceanu, Management public, Economic Publishing House, Bucharest, 1999. Monagement basis: general management considerations. Benchmarking in public organizations - private organizations. Seminar 1: Presentation exercise, 2 • Management basis: general management considerations. Seminar 3: • Benchmarking in public organizations - private organizations. 2 • What do managers know and do; V.		Course:	No. o
2. Presentations, analyses: Organizational culture and ethics in public institutions 1 3. Presentations, analyses: Management decisions 1 4. Presentations, analyses: Management decisions 1 5. Presentations, analyses: Charge management organizational structures 1 6. Presentations, analyses: Charge management 1 7. Presentations, analyses: Charge management 1 8. Presentations, analyses: Monagement 1 9. Presentations, analyses: Monagement 1 10. Communication in the management of public institutions 1 11. Conflict management 1 12. Managerial control 1 13. No. Redruk-Corigoruță, Managementul serviciilor publice, Tehnopress Publishing House 2009; 1 2009; A. Androniceanu, Management public, Economic Publishing House, Bucharest, 1999. 8 Seminar 1: 1 • Presentation exercise, 2 • Presentation exercise, 2 • Description of working and evaluation methods for the seminar, 1 • Management basis; general management considerations. 2 • Benchmarking in public organizations – private organizations. 2 • What do managers know and do; 2			hours
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Novelties in the management of public institutions;Examples, cost-benefit analysis, comments.			Z
 Examples, cost-benefit analysis, comments. 			
Seminar 10: 2			~
		Seminar 10:	2
 HRM processes in public institutions; 			
 Assessing individual and organizational performance. 		 Assessing individual and organizational performance. 	
Seminar 11: 2			2

	 Motivation and incentivisation in public institutions; 				
	 Motivating and demotivating factors. 				
	Seminar 12:	2			
	 Management and leadership; 				
	 Leadership in public institutions; 				
	 Manager-Leader-Entrepreneur exercise. 				
	Seminar 13:	2			
	 Conflict management; 				
	 Set of rules for managing conflicts; 				
	 The role of communication in preventing conflict situations; 				
	 Assertiveness and its role in conflict prevention and management. 				
	Seminar 14:	2			
	 Brief recap; 				
	 Overview of MPI seminars; 				
	 Q&A session. 				
BIBLIOGRAPHY	P. Nica, A. Iftimescu, Management. Concepte și aplicații, Sedcom Libris Publishing	g House, Iași,			
(SELECTIVE)	2004;				
	M. V. Bedrule-Grigoruță, Managementul serviciilor publice, Tehnopress Publishing	g House, Iași,			
	2009;				
	A. Androniceanu, Management public, Economic Publishing House, Bucharest, 1999				
METHODOLOGICAL	Courses and seminars include presentations and questions to students. PowerPoint presentations,				
MILESTONES***	case studies, exercises, explanations, examples, debates, critical analysis and open discussions are				
	also used.				

EVALUATION	Methods	a. Continuous evaluation (EVP)b. Final evaluation – exam (EXM)
	Forms	 a. Continuous evaluation (EVP) Share in the final grade formula: 50% Presentation of team project. b. Final evaluation – exam (EXM) Share in the final grade formula: 50% Exam – Classic topics.
	Share of evaluation forms in the final grade formula	 a. Continuous evaluation (EVP) → 50% b. Final evaluation – exam (EXM) → 50%. To complete the study of a discipline, the grade obtained for the team project and exam must be at least 5.
	Minimum performance standards ****	Practical demonstration of acquiring MPI basic knowledge and key-concepts. Practical demonstration of acquiring basic skills necessary to identify, describe and analyse MPI processes. Practical demonstration of acquiring basic skills necessary to use specific MPI tools and their use in solving MPI-related issues.

* Objectives are set depending on the professional skills rating scale for the study program

** At descriptor level

*** Teaching strategy, materials, resources

**** In relation to the skills mentioned at the "Objectives" or "Minimum Performance Standards" sections in the 1L/1M rating scale, as the case may be

Date of filling in December 2016

Signature of Course Coordinator

Signature of Seminar Coordinator

Date of approval at department level

Signature of the Head of Department